

At DLM Professional Recruiting and Staffing, we are committed to maintaining the trust and confidence of our clients, candidates, and visitors to our website. This Privacy Policy outlines how we collect, use, and protect your personal information in connection with our recruiting, staffing, and employment services.

1. Information We Collect

We may collect the following types of information:

Personal Identification Information: Name, address, email address, telephone number, resume details, employment history, educational background, and skills.

Usage Data: Information on how you use our website, including IP address, browser type, browser version, our service pages that you visit, time and date of your visit, time spent on those pages, unique device identifiers, and other diagnostic data.

2. How We Use Your Information

We use the information we collect for various purposes, including:

To provide and maintain our services.

To notify you about changes to our services.

To allow you to participate in interactive features of our service when you choose to do so.

To provide customer support.

To gather analysis or valuable information so that we can improve our service.

To monitor the usage of our service.

To detect, prevent, and address technical issues.

To fulfill any other purpose for which you provide it.

To carry out our obligations and enforce our rights arising from any contracts entered into between you and us.

3. Sharing Your Information

We may share your personal information with:

Employers, in connection with the recruitment process.

Service providers who perform services on our behalf.

Law enforcement or other government agencies if required by law or in good faith belief that such action is necessary to comply with legal obligations.

4. Data Security

We have implemented measures designed to secure your personal information from accidental loss and from unauthorized access, use, alteration, and disclosure. However, the transmission of information via the internet is not completely secure, and we cannot guarantee the security of your personal information transmitted to our website.

5. Your Rights

You have the right to:

Access and receive a copy of the personal information we hold about you.

Request that we correct any incorrect or incomplete personal information about you.

Request the deletion of your personal information under certain conditions.

Withdraw your consent to the processing of your personal information at any time, where we are relying on your consent to process your information.

6. Changes to Our Privacy Policy

We may update our Privacy Policy from time to time. We will notify you of any changes by posting the new Privacy Policy on this page. You are advised to review this Privacy Policy periodically for any changes.

7. Contact Us

If you have any questions or concerns about this Privacy Policy, please contact us at 260-296-2821.

This Privacy Policy was created October 2024.